Chapter 7 • Table 7.4 • Page 114

**Status Report**

|  |  |
| --- | --- |
| Project Status Report | Status: Green: On track (within cost, schedule, scope, parameters) Yellow: In jeopardy Red: Off track |
| Submitted by: |  |
| Role: |  |
| Project name: |  |
| Reporting period: |  |
| Report date: |  |

|  |
| --- |
| Project Objective  |
|  |

|  |  |
| --- | --- |
| Project Status  | *Include color (green, yellow, red) and explanation* |
| Overall |  |
|  Scope |  |
|  Schedule |  |
|  Budget |  |
|  Other |  |

|  |  |
| --- | --- |
| Tasks  | *Completed since last report* |
|  |  |
|  |  |
|  |  |

|  |  |
| --- | --- |
| Tasks | *Working on (Progress on these will be stated in next report)* |
|  |  |
|  |  |
|  |  |

|  |  |
| --- | --- |
| Issues/Risks | *State problem, status, and next steps* |
|  |  |
|  |  |
|  |  |

|  |  |
| --- | --- |
| Comments | *Include any lessons learned* |
|  |